



SRCL[®]
Protecting People. Reducing Risk.™



Instruction to your Bank or Building Society to pay by Direct Debit

Please fill in the whole form including official use box using a ball point pen and send it to:

**SRCL Ltd
Cash Applications Dept
Indigo House
Sussex Avenue
Leeds
LS10 2LF**

Originator's Identification Number

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Name(s) of Account Holder(s)

Bank/Building Society account number

Branch Sort Code

Name and full postal address of your Bank or Building Society

To: The	Bank/Building Society
Address	
Postcode	

FOR SRCL LTD OFFICIAL USE ONLY
This is not part of the instruction to your Bank or Building Society.

E-mail address for payment details: _____

Instruction to your Bank or Building Society

Please pay SRCL Ltd Direct Debits from the account detailed in this Instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this Instruction may remain with SRCL Ltd and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s)
Date

Reference Number

0062400000E4zcO

Banks and Building Societies may not accept Direct Debit Instructions from some types of account

DDI1

This guarantee should be detached and retained by the Payer.

The Direct Debit Guarantee



- This Guarantee is offered by all Banks and Building Societies that accept instructions to pay Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.
- If there are any changes to the amount, date or frequency of your Direct debit SRCL Ltd will notify you ten working days in advance of your account being debited or as otherwise agreed. If you request SRCL to take collect a payment, confirmation of the amount and date will be given to you at the time of the request.
- If an error is made in the payment of your Direct Debit, by SRCL Ltd or your Bank or Building Society, you are guaranteed a full and immediate refund of the amount paid from your bank or building society.
- If you receive a refund you are not entitled to, you must pay it back when SRCL Ltd asks you to.
- You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Written confirmation may be required. Please also notify us.